

# Minutes of Regular Meeting

## The Board of Directors Fort Cherry School District

---

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, July 18, 2022, beginning at 6:00 PM via Zoom electronic meeting / held in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay	Mr. Paul Bianchini
Mr. Chase Ogburn	Ms. Beverly Schwab
Mrs. Cynthia Gaskill	Mrs. Jeanine Miles
Mr. Louis Ursitz	Mrs. Julie Sepesy

The following members were excused/absent:

Mr. Cory Matchett

The following non-members were present:

Mr. Thomas Samosky, Superintendent  
Mrs. Jessica L. Drylie, Business Manager/Board Secretary  
Mrs. Pam Staley, Board Secretary (transition)  
Mr. Russ Lucas, Solicitor, Andrews and Price  
Mr. Salvatore Bittner, Andrews and Price

The following community members were present:

none

\* List of all members that attended virtual session will be filed with official Board minutes

**I. Executive Session (6:00pm)**

Executive Session was held starting at 6:00pm and ending at 7:16pm.  
Executive session items discussed were Personnel and Safety matters.

**II. Call to Order, Pledge of Allegiance, Roll Call**

By Whom: President McKay

Time: 7:18 pm

**III. Approval of Agenda – Regular Meeting of July 18, 2022**  
1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab to approve the agenda of the Regular Meeting of July 18, 2022. Motion passed unanimously, 8-0.

**IV. Remarks by Visitors**  
(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No remarks by visitors.

**V. Action on the approval of the Minutes of the Regular Meeting of June 27, 2022**  
1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the Minutes of the Regular Meeting of June 27, 2022. Motion passed unanimously, 8-0.

**VI. Secretary's Correspondence**

None

**VII. Treasurer's Actions**

**A. Action on the approval of Bills for Payment**  
1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab that the Board approve the Bills for Payment. Motion passed unanimously, 8-0.

**B. Action on the approval of Treasurer's Report Account Summaries**  
1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 8-0.

**C. Action on the approval of Budget Control Reports**  
1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab that the Board approve the Budget Control Reports. Motion passed unanimously, 8-0.

**VIII. Reports**

**A. Board Reports**

No Board Reports

**B. Solicitor's Report**

No Solicitor's Report

**C. Superintendents Report**

No Superintendent's Report

**IX. Personnel and Curriculum**

- A. Action on the approval of the Substitute Lists for the 2022-2023 school year.

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab that the Board approve the Substitute Lists for the 2022-2023 school year. Motion passed unanimously, 8-0.

- B. Action on the approval for the Superintendent or Designee to make additions to the Substitute Lists for the 2022-2023 school year.

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab that the Board approve the Superintendent or Designee to make additions to the Substitute Lists for the 2022-2023 school year. Motion passed unanimously, 8-0.

- C. Acknowledge the resignation of Mrs. Victoria Smith, Professional Employee, effective June 30, 2022.

President McKay acknowledged the resignation of Mrs. Victoria Smith, Professional Employee, and thanked her for her years of service.

- D. Action on the approval of the retirement request from Mrs. Linda Spinden, Professional Employee, effective June 30, 2022.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, to approve the retirement of Mrs. Linda Spinden, Professional Employee. Mrs. Spinden was thanked for her many years of service. Motion passed unanimously, 8-0.

- E. Acknowledge the resignation of Mrs. Jodene DePaoli, Food Service Employee, effective June 30, 2022.

President McKay acknowledged the resignation of Mrs. Jodene DePaoli, Food Service Employee, and thanked her for her years of service.

- F. Action on the approval of the employment of Ms. Eileen Craig, Paraprofessional, per the Fort Cherry ESPA Collective Bargaining Agreement, pending all required employment documentation  
1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the employment of Ms. Eileen Craig, Paraprofessional, per the Fort Cherry ESPA Collective Bargaining Agreement, pending all required employment documentation. Motion passed unanimously, 8-0.

- G. Action on the approval to appoint Mrs. Mary Burford as District Business Manager for a term of five (5) years, at a starting salary of \$99,500 (prorated first year) with terms and conditions of her employment as set forth in the written Tentative Agreement between the District and the Business Manager, pending final approval from District Solicitor.  
1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, that the Board approve to appoint Mrs. Burford as District Business Manager for a term of five (5) years, at a starting salary of \$99,500 (prorated first year) with terms and conditions of her employment as set forth in the written Tentative Agreement between the District and the Business Manager, pending final approval from District Solicitor. Motion passed unanimously, 8-0.

- I. Action on the approval to pay Mrs. Renee Miller, Accounting Coordinator, a stipend of \$150/day for Business Manager duties.  
1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, to approve the stipend to Mrs. Renee Miller of \$150/day to perform Business Manager duties. Motion passed unanimously, 8-0.

- J. Action on the approval of Mrs. Pam Staley as the District Board Secretary, effective July 19, 2022 with an annual stipend of \$3500 (prorated).  
1st: Ms. Schwab                      2nd: Mrs. Sepesy                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, to approve Mrs. Pam Staley as the District Board Secretary with an annual stipend of \$3500 (prorated). Motion passed unanimously, 8-0.

**X. Buildings and Grounds**

There were no Building and Ground items.

**XI. Transportation**

- A. Action on the approval of the District Bus Stops for the 2022-2023 school year.  
1st: Ms. Schwab                      2nd: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, to approve the District Bus Stops for the 2022-2023 school year. Motion passed unanimously, 8-0.

- B. Action on the approval of the updated Bus Driver List(s) for the 2022-2023 school year.  
1<sup>st</sup>: Ms. Schwab                      2nd: Mr. Ursitz                      Motion: 7-0-1

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, to approve the Bus Driver List (s) for the 2022-2023 school year. Motion passed 7-0, with Mrs. Sepesy abstaining. Abstention form is filed with the Board minutes.

- C. Action on the approval for the Superintendent or Designee to make changes to the Bus Stops for the 2022-2023 school year (any changes will be approved at the next Board Meeting).  
1<sup>st</sup>: Mr. Ursitz                      2nd: Mrs. Miles                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Miles, to approve the changes to the Bus Stops for the 2022-2023 school year with any changes being approved at the next Board Meeting. Motion passed unanimously, 8-0.

## **XII. Finance**

- A. Action on the approval of a transfer from the General Fund to Cafeteria Fund in the amount of \$50,000.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the transfer of \$50,000 from the General Fund to the Cafeteria Fund. Motion passed unanimously, 8-0.

- B. Action on the approval of a five (5) year engagement with J. Martin & Associates as the District Auditor, commencing 2022 through the 2026 school year.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, that the Board approve the five (5) year engagement with our existing Auditors, J. Martin & Associates, as the District Auditor, commencing 2022 through the 2026 school year. Motion passed unanimously, 8-0.

- C. Action on the approval to purchase High School Cafeteria Stools from PEMCO under CoStars contract #035-E22-157, at a cost not to exceed \$7151.50 (Funds coming out of 2019 Bond Issue).

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 7-1

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the purchase of thirty (30) High School cafeteria stools from PEMCO under CoStars contract #035-E22-157, at a cost not to exceed \$7151.50. The funds will come out of the 2019 Bond Issue. Motion passed, 7-1. Dissenting vote, Mrs. Sepesy.

## **XIII. Technology**

There were no Technology items.

## **XIV. Athletics**

- A. Action on the approval of Mrs. Heather Rohaley, as 7th and 8th grade cheer coach, per the FCEA Collective Bargaining Agreement.

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Sepesy, that the Board approve Mrs. Heather Rohaley as the 7th and 8th grade cheer coach per the FCEA Collective Bargaining Agreement. Motion passed unanimously, 8-0.

- B. Action on the approval of Mrs. Hannah Cornell, Assistant Cross Country Coach, per the FCEA Collective Bargaining Agreement.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy that the Board approve Mrs. Hannah Cornell as the Assistant Cross Country Coach, per the FCEA Collective Bargaining Agreement. Motion passed unanimously, 8-0.

## **XV. Activities**

- A. Action on the approval of a donation of \$2501.30 from the Fort Cherry Football Boosters to cover the cost of the cheerleading uniform with the proposed change in cheerleading uniforms as presented.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, that the Board approve the donation of \$2501.30 from the Fort Cherry Football Boosters to cover the cost of the cheerleading uniform with the proposed change in cheerleading uniforms as presented. Motion passed unanimously, 8-0.

- B. Action on the approval to accept a donation of t-shirts for the Varsity Cheer team from Michael's Tavern.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, that the Board approve to accept the donation of t-shirts for the Varsity Cheer team from Michael's Tavern. Motion passed unanimously, 8-0.

## **XVI. Policy**

- A. Action on the approval of the revision to Policy #204 - Attendance

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Mr. Ursitz made the motion, which was seconded by Mrs. Sepesy, that the Board approve the revision to Policy #204 regarding Attendance. Mr. Samosky, Superintendent, explained that the proposed attendance policy will support teachers and administrators as a team in reducing the truancy rate at Fort Cherry. Mr. Samosky explained there is a direct correlation between attendance and academic achievement. Motion passed unanimously, 8-0.

## **XVII. Miscellaneous**

- A. Action on the approval for Mr. Dave Narigon, sixth grade teacher, to host the 19th annual Sixth Grade Science Camp Weekend from Friday, May 19, 2023 through Sunday, May 21, 2023

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab, to approve Mr. Dave Narigon to host the 19th annual Sixth Grade Science Camp Weekend from Friday, May 19, 2023 through Sunday, May 21, 2023. Motion passed unanimously, 8-0.

- B. Action on the approval to hold Board Meetings for the 2022-2023 school year in person and virtually.

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab, that the Board hold Board Meetings for the 2022-2023 school year in person and virtually. Motion passed unanimously, 8-0.

- C. Action on the approval of a one year meal service agreement with Blue Prints for the 2022-2023 school year.

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Ms. Schwab                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab, that the Board approve the one year meal service agreement with Blue Prints for the 2022-2023 school year. Motion passed unanimously, 8-0.

- D. Action on the approval of the Memorandum of Understanding (MOU) for the Intermediate Unit 1 2022-2023 Title III Consortium.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the Memorandum of Understanding (MOU) for the Intermediate Unit 1 2022-2023 Title 1 Consortium. Motion passed unanimously, 8-0.

- E. Action on the approval of the revision to the ARP ESSER Health and Safety Plan for the 2022-2023 School Year.

1<sup>st</sup>: Ms. Schwab                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, that the Board approve the revision to the ARP ESSER Health and Safety Plan for the 2022-2023 School Year. Motion passed unanimously, 8-0.



**XVIII. Public Comment**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

There were no public comments.

**XIX. Executive Session**

The Board entered Executive Session after the meeting was adjourned at 7:45 pm to discuss the Superintendent, Mr. Thomas J. Samosky's, evaluation.

**Adjournment**

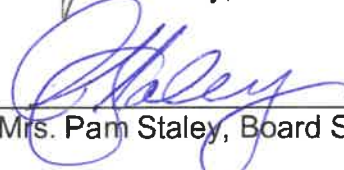
1<sup>st</sup>: Mr. Ursitz

2<sup>nd</sup>: Ms. Schwab

Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab, that the Board approve the adjournment of the Regular Meeting of July 18, 2022. Motion passed unanimously, 8-0, and the meeting adjourned at 7:45 pm.

  
\_\_\_\_\_  
Mrs. Jodi McKay, Board President

  
\_\_\_\_\_  
Mrs. Pam Staley, Board Secretary